



## Texas Workforce Commission Application for Submission Form

Texas Industry Partnership (TIP) and High Demand Job Training (HDJT) Programs  
Use this form to submit one grant application per project per program at a time.

### Application Instructions

Please review and complete the Application Submission Form below. Funds for these grants are allocated by fiscal year and will be considered on a first-come, first-served basis until funding has been exhausted. Local Workforce Development Boards (LWDB) may begin submitting applications for the fiscal year beginning on September 1 of each year. LWDBs should anticipate up to sixty (60) days for the completion of the TWC review and approval process through contract execution. If you have questions regarding the form, please contact us by e-mail at the program emails listed below. Once complete, please submit this completed application to your [Outreach Team member](#) via email.

### Program Information

The Texas Workforce Commission (the "Agency") has dedicated Workforce Innovation and Opportunity Act (WIOA) funds to address skill gaps and industry needs. Please review the information below and select the Grant program to which you are applying. If you would like to apply for both programs, please use a separate application for each request. Each LWDB is eligible to apply for up to \$150,000 per fiscal year for each program. Each fiscal year starts on September 1 and grant applications are accepted until funds are exhausted. The allowable grant period is up to 18 months.

### Select the appropriate program

<input type="checkbox"/>	High Demand Job Training (EDC Partnerships)	The intent of the High Demand Job Training Program is to support collaborations between LWDB and Economic Development Corporations (EDCs) by leveraging local economic development sales taxes committed to high-demand job training. Collaborations must engage in allowable WIOA activities, focusing on High Demand/Target Occupations job training determined by the LWDB area or at least one of the Governor’s Industry Clusters.
<input type="checkbox"/>	Texas Industry Partnership (Industry Partnerships)	The intent of the Texas Industry Partnership Program is to support collaborations between LWDB and private employers, corporate foundations, and most 501(c)6 organizations. (Industry Partner(s)) by leveraging matching contributions of cash or qualifying expenditures for occupational job training. Collaborations must engage in allowable WIOA activities, focusing on High Demand/Target Occupations job training determined by the LWDB area or at least one of the Governor’s Industry Clusters.

**The LWDB must also submit a separate agreement between the LWDB and Partner(s) with this application, outlining all responsibilities of all which will include costs related to this project.**

## LWDB Information

Complete the section below:

LWDB Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

LWDB Signatory Name: \_\_\_\_\_

Title of LWDB Signatory: \_\_\_\_\_

LWDB Signatory's Email Address: \_\_\_\_\_

LWDB Signatory's Primary Phone Number: \_\_\_\_\_  
\_\_\_\_\_

\*Designated LWDB Contact Name: \_\_\_\_\_

Title of Designated Contact: \_\_\_\_\_

Designated Contact's Email Address: \_\_\_\_\_

Designated Contact's Primary Phone Number: \_\_\_\_\_

\*The role of the Designated LWDB Contact will be to work with the TWC Grant Manager throughout the life of the contract.

## Project Summary

In the section below, provide a brief description about:

- 1) the collaboration between the LWDB and the EDC(s) or Industry Partner(s);
- 2) why the project is needed including:
  - a. a description of request;
  - b. who is involved;
  - c. why is there a need for this funding;
  - d. who will be trained, and what is to be purchased);
  - e. what is the expected impact (outcome) of the project for the EDC/Industry Partner; and
  - f. any other unique circumstances that should be considered in review of the proposed project.
- 3) In addition, please describe how the project will increase training access and help connect individuals to employment.

## General Activity

Complete the section below regarding the project timeline. Please note the project start date should be, at minimum, sixty (60) days from the receipt of a complete, quality application. There must be a training activity to all projects unless requesting funding for a Workforce Study, which will have other requirements.

Estimated Project Start Date: \_\_\_\_\_

Estimated Project End Date: \_\_\_\_\_

Select all that apply to this project:

- Career Services   
  Training Services   
  Support Services   
  \* Capacity Building  
 Mentoring   
  Skills Assessment   
  Workforce Study   
  \*\* Other

\*If 'Capacity Building', select one of the following:

- Equipment   
  Curriculum Development

\*\*If 'Other', please specify: \_\_\_\_\_

## Timeline

Provide a timeline of each major activity in the project, and for each activity, specify which entity will have primary responsibility. Major activities/services include procurement projections, equipment installation/use estimates, training start dates, and any other relevant dates.

Program Activities/Services	Primary Responsibility	Activity/Service Start Date
<i>*example: Conduct interviews with employer partners</i>	<i>Industry Partner</i>	<i>January 2024</i>

## Application Summary

Complete the sections below regarding the Governor’s Industry Clusters or High Demand/Target Occupations.

Provide the High Demand/Target Occupations from your LWDB region and/or Occupations related to Governor’s Industry Clusters supported by training and/or capacity building encompassed by this project. List only the High Demand/Target Occupations that will be affected by this application.

In the section below, identify the estimated number of individuals to be trained in High Demand/Target Occupations or Governor’s Industry Clusters during the grant period. In addition, provide the estimated total number to be served based on the partnership between the EDC/Industry Partner and the LWDB.

Estimated Total Number of participants to be Served During the Grant Period (if applicable): #

\*\*Total Amount of (WIOA) Program Funds Requested by the LWDB: \$

\*\*Not to exceed \$150,000 which includes a 5% administrative cost that must be related to this project

\*\*\*Total Amount of LWDB Administrative Costs: \$   
 (\*\*\*)not to exceed 5% of total LWDB expenditures)

EDC/Industry Partner(s) Total Contribution must equal total amount of WIOA grant funds or 100% match of the LWDB request: \$

Total Project Costs (total amount request + partner contribution): \$

\*Total Training and Related Costs Per Participant (total project costs/#trainees): \$

\*The field above is not required if the project is a cluster analysis/workforce study

## Individuals Served and Identified Credentials

Agency grant funds may be used for related WIOA-allowable supportive services for eligible participants, based on the LWDB’s determination that the costs are reasonable and necessary to provide WIOA-allowable activities.

**To be eligible to receive adult and dislocated services under this grant award participants must:**

- Meet WIOA adult eligibility as follows:
  - Be 18 years of age or older;
  - Be a citizen or non-citizen authorized to work in the United States; and
  - Meet Military Selective Service registration requirements (males only); or
- Meet the definition of Dislocated Worker in WIOA § 3(15), 29 U.S.C. § 3102(15), and TWC’s WIOA Guidelines for Adults, Dislocated Workers, and Youth.

To be eligible to receive youth services under this grant award participants must:

- Be a citizen or non-citizen authorized to work in the United States;
- Meet Military Selective Service registration requirements (males only ages 18 or older); and
- Meet either In-School Youth or Out-of-School Youth eligibility requirements as defined by WIOA § 129(a)(1)(B)-(C) and TWC’s WIOA Guidelines for Adults, Dislocated Workers, and Youth.

**Please complete the section below regarding data on the individuals served and identified credentials earned\*.**

Estimated Total Number of Participants to be Served During the Grant Period  
(if applicable): # \_\_\_\_\_

Select (click box) the Type of Service:

Training Service  Supportive Service  \*\* Other

\*\*If 'Other', please specify: \_\_\_\_\_

Estimated Total Number of participants to be Trained: # \_\_\_\_\_

Estimated Number of Total Participants Receiving Credentials: # \_\_\_\_\_

\*Although credentialing is not required, it will assist us and is strongly encouraged.

Credential 1 (if applicable)
Name of Credential: _____
Components (if applicable): _____ Acronym: _____
Estimated number of people receiving a Credential: _____

Credential 2 (if applicable)
Name of Credential: _____
Components (if applicable): _____ Acronym: _____
Estimated number of people receiving a Credential: _____

Credential 3 (if applicable)
Name of Credential: _____
Components (if applicable): _____ Acronym: _____
Estimated number of people receiving a Credential: _____

Attach additional Credentials, if necessary.

# Training Partners

Training partner information is necessary to track who is providing training, the number of trainees, and what credential(s) they will provide.

## Training Partner #1

Official Name of Training Partner: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Email Address \_\_\_\_\_

Location of Training - Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Number of trainees to train: \_\_\_\_\_

Credential to be provided (Acronym(s)): \_\_\_\_\_

## Training Partner #2

Official Name of Training Partner: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Email Address \_\_\_\_\_

Location of Training - Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Number of trainees to train: \_\_\_\_\_

Credential to be provided (Acronym(s)): \_\_\_\_\_

**Training Partner #3**

Official Name of Training Partner: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Email Address \_\_\_\_\_

Location of Training - Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Number of trainees to train: \_\_\_\_\_

Credential to be provided (Acronym(s)): \_\_\_\_\_

**Training Partner #4**

Official Name of Training Partner: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Email Address \_\_\_\_\_

Location of Training - Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Number of trainees to train: \_\_\_\_\_

Credential to be provided (Acronym(s)): \_\_\_\_\_

Attach additional training partners, if necessary.



## LWDB Project Budget Summary

Please complete the budget summary below. The total funds requested cannot exceed \$150,000. Please note that additional budget details will be required later in the grant application process.

Cost Categories	General Description AND Justification of Activities	Program Cost
<b>Administrative</b>		\$
<b>Career Services (Support Services)</b>		\$
<b>Education and Training</b>		\$
<b>Equipment</b>		\$
<b>Supplies</b>		\$
<b>Other</b>		\$
<b>Total Funds Request (including any administrative costs):</b>		\$

All costs must be clearly linked to the activities described in the grant application response and must be within the expenditure limitations referenced in this grant application. Include only costs that the organization anticipates incurring during the award period.

## LWDB Responsibilities

This section is to confirm LWDB acknowledgment regarding the LWDB's requirements below. Once you have reviewed the section, please initial the acknowledgement stating that you have read and understand the contents issued in the section.

- 1) The LWDB receiving grant funds must use the funds to match the same amount of EDC local economic development sales tax funding or Industry Partner funding;
- 2) The LWDB understands Agency grant funding may be used for administrative costs of up to five percent (5%) of total grant expenditures;
- 3) The LWDB receiving grant funds must only use the funds for WIOA-allowable activities. This includes but is not limited to the following:
  - a) Training;
  - b) Mentoring;
  - c) Individual participant recruitment;
  - d) Skills assessment;
  - e) Job search skills improvement, job search, job referral;
  - f) Support services;
  - g) Equipment; and
  - h) Program-related minor renovation of facilities used for job training;
- 4) Cluster Analysis/workforce study (with any workforce studies are required to be performed in consultation with the Agency to reduce potential duplication);
- 5) A LWDB that provides equipment funded by this grant award to a training partner shall enter into an agreement that requires the training partner to provide an annual report to the LWDB with the location and condition of the equipment. If this agreement is contained within the MOU for this program, the annual reporting obligation survives termination or expiration of the MOU;
- 6) The LWDB understands that leverage is complete when local contributions, cash, or qualifying expenditures are received and expended for the project by the LWDB, or the LWDB receives evidence from the EDC/Industry Partner demonstrating that local funds were expended for the project during the grant period;
- 7) The LWDB understands that failure to meet leverage requirements may result in a reduction to the grant award;
- 8) The LWDB understands activities and services performed under this grant award will comply with the Financial Manual for Grants and Contracts;
- 9) The LWDB understands that expenditures must be allowable under the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200);
- 10) The LWDB understands that they shall maintain confidential eligibility documentation files for each participant receiving services;
- 11) The LWDB understands they shall comply with the requirements in the final regulations and audit compliance supplements to be promulgated by the United States Department of Labor and the Office of Management and Budget and any alternative implementation options exercised by Texas under the WIOA statute;

- 12) The LWDB agrees to expend no less than seventy-five percent (75%) of the WIOA Youth program (non-administrative) funds available to the workforce area for out-of-school youth (OSY) as set forth in WIOA § 129(a)(4), 29 U.S.C. § 3164(a)(4), unless the commission adopts a lower rate during the program year, in which case the commission-adopted rate will apply;
- 13) The LWDB understands that eligibility and the WIOA OSY 75% requirement for expenditures are required for grant funds used to provide direct services to individuals (Adult/Youth). Examples of expenditures/services that are tied directly to individual participants include: paying tuition and other fees, instructors, course supplies, skills assessments, individual participant recruitment, job search skills improvement, job search, job referral, and other supportive services;
- 14) The LWDB understands that eligibility and the WIOA OSY 75% requirement for expenditures are not required for grant funds not considered directly tied to individuals. Examples of expenditures that are not considered directly tied to individuals include: equipment, consumable supplies, curriculum development, and minor renovation of facilities;
- 15) The LWDB understands that any grant awarded under this Program shall be governed by the terms and conditions of the resulting grant award;
- 16) A LWDB receiving grants must enter into a written Agreement with each partnering EDC/Industry Partner(s) and provide the signed and dated written agreement to the Agency with the LWDB's application. Each Agreement must:
  - a) Identify each entity's roles and responsibilities;
  - b) Identify the High Demand/Target Occupations or Governor's Industry Clusters for which EDC local sales tax or leveraged funds will be used;
  - c) Separately identify and describe the activities performed by the LWDB and the EDC/Industry Partner(s), including all associated costs;
  - d) Ensure that grant funds requested by the LWDB must be matched with Industry Partner(s) leveraged funds (if cash) or expended (if expenditures) or with local economic development sales tax funding for costs that are allowable on a dollar-for-dollar basis, up to \$150,000 per year:
    - I. (Note: EDC/Industry Partner(s) may contribute more than \$150,000 to support the training activities under this grant).
  - e) Provide an assurance that grant funds will not be used to encourage or induce relocation or for customized or skill training or related activities after relocation. (WIOA § 181(d)(1) and (d)(2), 29 U.S.C. § 2931(d)(1) and (d)(2));
  - f) Provide an assurance regarding compliance with Texas Government Code, Chapter 2264;
  - g) If applicable, identify the estimated number of individuals to be trained in High Demand/Target Occupations and/or Governor's Industry Cluster occupations;
  - h) Provide an assurance regarding compliance with the Financial Manual for Grants and Contracts by the LWDB;
  - i) Identify that the LWDB shall provide periodic Progress Reports to the Agency (according to dates listed in the contract) using an Agency-provided format;
  - j) Identify that the EDC/Industry Partner(s) will provide periodic narratives (as set forth in the LWDB contract) to the LWDB reporting cash and expenditure receipts for the reporting period; and
  - k) Be signed and dated by both the LWDB and the EDC/Industry Partner(s);

- 17) A LWDB that receives a grant award under this program shall:
- a) Report completed leveraged funds using the appropriate supplemental cost category in the Agency's Cash Draw and Expenditure Reporting system;
  - b) Provide periodic reports to the Agency (according to dates listed in the contract) using an Agency-provided format that includes: participant services/activities, EDC/Industry Partner's reported leveraged funds for the reporting period, and how those reported leveraged funds were used to meet the obligations of the grant;
  - c) Incorporate Progress Report narratives from all EDC/Industry Partner into the quarterly reports provided to the Agency;
  - d) Report participant activities, services, and outcome data through the Agency's designated information technology (IT) data automation system(s);
  - e) Determine eligibility and document eligibility of each participant, consistent with WIOA eligibility requirements, prior to a participant receiving any services funded with grant funds;
  - f) Agree to serve as the project coordinator; and
  - g) Clearly link all the activities with costs and be described in the grant application response and must be within the expenditure limitations referenced in this grant application. Include only costs that the organization anticipates incurring during the award period.

LWDB Initials: \_\_\_\_\_

## EDC/Industry Partner Information

Complete the sections below accordingly.

- If applying for the High Demand Job Training grant, please identify the local area EDC(s) that had a role in the development of the proposed project in the section below.
- If applying for the Texas Industry Partnership grant, please identify the Industry Partner(s) that had a role in the development of the proposed project in the section below.

Note: the partnering EDC/Industry Partner will be required to provide at least one hundred percent (100%) leveraged funds toward the program. All leverage funds must be clearly linked to the activities and/or services in this application and expenditures made prior to contract execution are not eligible to be used as part of the leveraged amount. In the section below, please outline the costs the EDC/Industry Partner anticipate/anticipates incurring during the grant period.

**EDC/Industry Partner 1**

Official Name of EDC/Industry Partner: \_\_\_\_\_  
 Point of Contact Name: \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Total Dollar Amount Contributed: \$ \_\_\_\_\_

Please describe and explain the use of leveraged resources (identify the responsibilities and activities).

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**EDC/Industry Partner 2**

Official Name of EDC/Industry Partner: \_\_\_\_\_  
 Point of Contact Name: \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Total Dollar Amount Contributed: \$ \_\_\_\_\_

Please describe and explain the use of leveraged resources (identify the responsibilities and activities).

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**EDC/Industry Partner 3**

Official Name of EDC/Industry Partner: \_\_\_\_\_  
 Point of Contact Name: \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Total Dollar Amount Contributed: \$ \_\_\_\_\_

Please describe and explain the use of leveraged resources (identify the responsibilities and activities).

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**EDC/Industry Partner Additional**

Official Name of EDC/Industry Partner: \_\_\_\_\_  
 Point of Contact Name: \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Total Dollar Amount Contributed: \$ \_\_\_\_\_

Please describe and explain the use of leveraged resources (identify the responsibilities and activities).

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Attach additional partners if necessary.

## EDC/Industry Partner Project Budget Summary

The partnering EDC/Industry Partner will be required to provide one hundred percent (100%) leveraged funds toward the program. All leverage funds must be clearly linked to the activities and/or services in this application. In the section below, please outline the costs the EDC/Industry Partner anticipate/anticipates incurring during the grant period. The minimum costs cannot be below the grant amount request.

Please complete the budget summary below.

Cost Categories	General Description AND Justification of Activities	Program Cost
<b>Project Management</b>		\$
<b>Career Services (Support Services)</b>		\$
<b>Education and Training</b>		\$
<b>Equipment</b>		\$
<b>Supplies</b>		\$
<b>Other</b>		\$
<b>Total Funds Request:</b>		\$

## EDC/Industry Partner Responsibilities

This section is to confirm that the LWDB will notify that the EDC/Industry Partner will be required the following responsibilities and requirements below. Once the LWDB has reviewed the section, please initial the acknowledgement stating that you have read and understand the contents issued in this section below. The following is a requirement of the EDC/Industry Partner and should be addressed in the MOU executed between the parties:

- The EDC/Industry Partner will understand/understands that funds identified with and committed to this program cannot be expended prior to the Agency's award to the LWDB and cannot be committed as leverage for another project or program;
- "Leveraged funds" refer to local contributions of economic sales tax by an EDC and cash or qualifying expenditures by an Industry Partner that are used to support grant activities and outcomes sponsored by this program.
  - Note: Qualifying expenditure means project expenditures incurred by an Industry Partner during the grant period that is using private (non-public) funds by resources other than grant funds, and which meets the criteria listed below.
- The EDC/Industry Partner will understand/understands that local contributions must meet the following criteria to be allowable as leverage funds under the program:
  - Be identified, tracked, and verifiable in the EDC/Industry Partner's accounting records;
  - Be identified and described in this application;
  - Leveraged resources committed on this program may not be used as leverage for another project or program;
  - Must not be other State funds, public funds, or federal funds under a different award, except where federal statute allows their use for cost sharing; and
  - Program income is not allowable leverage under this program.
- The EDC/Industry Partner(s) is/are responsible for providing periodic narratives to the LWDB including, but not limited to, reporting cash and expenditure receipts for the reporting period, reporting the number of participants trained and/or served and the costs expended for each activity conducted during the reporting period.

LWDB Initials: \_\_\_\_\_



## Application Acknowledgement

This section is to confirm LWDB acknowledgment for the application statements below and initial below.

- 1) We acknowledge that grant funds will not be used to encourage or induce relocation or for customized or skill training or related activities after relocation. (WIOA § 181(d)(1) and (d)(2), 29 U.S.C. § 2931(d)(1) and (d)(2));
- 2) We acknowledge that activities and services performed under this grant award will comply with Texas Government Code, Chapter 2264;
- 3) We acknowledge that no funds received under WIOA will be used to assist, promote or deter union organizing, as referred to in WIOA § 181(b)(7), 29 U.S.C. § 3241(b)(7);
- 4) We acknowledge that none of the funds made available by WIOA may be expended by an entity unless the entity agrees that in expending the funds the entity will comply with the Buy American Act (41 U.S.C. § 8302), as referenced in WIOA § 502, 29 U.S.C. § 3342;
- 5) We acknowledge that contractors or awardees must comply with the nondiscrimination provisions of WIOA § 188 (29 U.S.C. § 3248); and
- 6) We acknowledge that none of the funds made available by WIOA may be awarded or obligated to the Association of Community Organizations for Reform Now, or any of its affiliates, subsidiaries, allied organizations or successors in accordance with Section 521 of the Consolidated Appropriations Act, 2021, Division H, Title V of Public Law No. 116-260 and with the Federal award terms.

LWDB Initials: \_\_\_\_\_

## Application Confidentiality Statement

All application information submitted is subject to and will be handled in accordance with the Texas Public Information Act, Government Code, Chapter 552. This Act allows the public to have access to information in the possession of a governmental body.

Therefore, any confidential or proprietary information contained within an application must be clearly identified by the Applicant in the application itself. Proprietary information identified by the Applicant in advance will be kept confidential by the Agency to the extent permitted by state law.

By initialing the section below, you are agreeing to abide to the Texas Public Information Act, Government Code, Chapter 552.

LWDB Initials: \_\_\_\_\_

## Public Information Act

Texas Government Code, Chapter 552, gives individuals the right to access government records and prohibits an officer for public information or the officer's agent from asking why the requestor wants the records. All government information is presumed to be available to the public. However, some types of governmental information may be subject to an exception to the rule that public information must be released when requested. Governmental bodies must promptly release requested information if the information is not confidential, or the governmental body has not properly requested an exception. Public Information requests may be mailed or delivered in person to: Texas Workforce Commission, Open Records, 101 E. 15th St., Room 266, Austin, TX 78778-0001. They may also be submitted via e-mail to [open.records@twc.state.tx.us](mailto:open.records@twc.state.tx.us), or via fax to 512-463-2990.

By initialing the section below, you are acknowledging that you have read and understand the information above regarding the Texas Government Code, Chapter 552.

LWDB Initials: \_\_\_\_\_

## Records Retention

All application information submitted must be retained by the Agency for the period specified in the Agency's record retention schedule created under Texas Government Code, Chapter 441. The information may not be returned to the Applicant that submitted it during the retention period.

By initialing the section below, you are agreeing to abide to record retention schedule created under Texas Government Code, Chapter 441.

LWDB Initials: \_\_\_\_\_

## Authorized Signature(s)

The LWDB shall comply with the requirements of Section 22, Preventing Conflict of Interest, of the Agency LWDB Agreement for an Integrated Workforce System (ABA). I hereby certify that no conflict precludes me from pursuing activities related to this grant. I understand that if the circumstances reflected on this form change, I have a duty to amend this certification.

I agree to perform any and all functions in an ethical manner, to the best of my ability, and with the best interest of the State of Texas paramount in all decisions.

By signing below, the Applicant LWDB agrees to function as the Grantee and Fiscal Entity for the project. The Applicant agrees to adhere to all reporting requirements, as well as the laws and regulations governing this funding, including but not limited to, Workforce Innovation and Opportunity Act (WIOA) Statewide Activity Funds, WIOA § 128 and § 133 (29 U.S.C. § 3163 and § 3173); and 20 C.F.R. Parts 680-683. Any grant awarded under this Program shall be governed by the ABA, its attachments, the Special Federal Award Terms and Conditions, and the terms and conditions in the resulting grant award.

I hereby certify that the above statements are true and correct and that I understand and agree to be bound by the commitments contained herein.

LWDB Name		
Name of LWDB Authorized Signatory		Title
LWDB Authorized Signature		Date

If more than one LWDB - Authorized Signature 2 – Non-lead LWDB

2 <sup>nd</sup> LWDB Name		
Name of 2 <sup>nd</sup> LWDB Authorized Signatory		Title
2 <sup>nd</sup> LWDB Authorized Signature		Date